

**CHARTER TOWNSHIP OF YPSILANTI
MINUTES OF THE MARCH 3, 2026, REGULAR BOARD MEETING**

Board Meetings are audio & video recorded and posted on the website and YouTube

DETERMINATION OF QUORUM

Supervisor Stumbo determined a quorum was present.

Township Supervisor Brenda Stumbo called the meeting to order at 6:00 pm in the Ypsilanti Township Civic Center Board Room, 7200 S. Huron River Drive, Ypsilanti Township.

Members Present: Supervisor Brenda Stumbo and Clerk Debbie Swanson
Trustees: Karen Lovejoy Roe, Gloria Peterson, and LaResha Thornton

Members Not Present: Treasurer Stan Eldridge and Trustee John Newman II

Legal Counsel: Wm. Douglas Winters

The Pledge of Allegiance was recited followed by a moment of silent prayer.

FIRE DEPARTMENT HONORS

APPROVAL OF AGENDA

A motion was made by Trustee Peterson and supported by Trustee Lovejoy Roe to approve the agenda.

The motion carried unanimously.

CONSENT AGENDA

A. MINUTES OF FEBRUARY 17, 2026, REGULAR BOARD SESSION (WITH CORRECTIONS)

B. STATEMENTS AND CHECKS

1. STATEMENTS AND CHECKS FOR MARCH 3, 2026, IN THE AMOUNT OF \$674,785.44

A motion was made by Trustee Peterson and supported by Trustee Lovejoy Roe to approve the consent agenda.

The motion carried unanimously.

ATTORNEY REPORT

A. GENERAL LEGAL UPDATE

Legal update was provided by Attorney Winters. (refer to audio)

NEW BUSINESS

1. APPROVE ADDITIONAL SERVICES FOR 14B DISTRICT COURT RENOVATION PROJECT FROM GUARDIAN ALARM, W.J. O'NEIL, AND UKG FOR ALARM SERVICES, HVAC CONTROLS AND TIME CLOCK BUDGETED IN LINE #101-901-971.236

A motion was made by Trustee Lovejoy Roe and supported by Trustee Thornton to approve additional services for 14B District Court Renovation Project from Guardian Alarm, W.J. O'Neil, and UKG for alarm services, HVAC controls and time clock budgeted in line #101-901-971.236. (see attached)

The motion carried unanimously.

2. BUDGET AMENDMENT #3

Clerk Swanson read the amendment into the record.

A motion was made by Clerk Swanson and supported by Trustee Peterson to approve Budget Amendment #2. (see attached)

The motion carried unanimously.

AUTHORIZATION AND BIDS

1. SEEK SEALED BIDS FOR ONE (1) 72-INCH ZERO TURN MOWER FOR PARKS & GROUNDS DEPARTMENT TEAM, BUDGETED IN LINE #213-753-977.000

A motion was made by Trustee Peterson and supported by Trustee Thornton to seek sealed bids for one (1) 72-inch Zero Turn Mower for Parks & Grounds Department Team, budgeted in line #213-753-977.000.

The motion carried unanimously.

PUBLIC COMMENTS

There were 8 public comments. (refer to audio)

OTHER BUSINESS

There was no Other Business

BOARD MEMBER COMMENTS

There were no Board Member comments.

ADJOURNMENT

A motion to adjourn was made by Trustee Peterson and supported by Trustee Thornton.

The motion carried unanimously.

The meeting was adjourned at approximately 7:03pm.

Respectfully Submitted,

Brenda L. Stumbo, Supervisor
Charter Township of Ypsilanti

Debra A. Swanson, Clerk
Charter Township of Ypsilanti

APPROVED



HR, Pay, & Workforce Management

ORDER FORM

Quote#: Q-397478
Expires: 27 Feb, 2026
Sales Executive: Jessica Derstine
Effective Date: Effective as of the date of last signature of this Order

Order Type: Quote
Date: 03 Mar, 2026

Customer Legal Name:
CHARTER TOWNSHIP OF YPSILANTI

Ship To: CHARTER TOWNSHIP OF YPSILANTI
7200 S HURON RIVER DR
YPSILANTI, MI 48197-7007 USA

Customer Legal Address:
7200 S HURON RIVER DR, YPSILANTI, MI 48197-7007 USA

Bill To: CHARTER TOWNSHIP OF YPSILANTI
7200 S HURON RIVER DR
YPSILANTI, MI 48197-7007 USA

Bill To Contact:

Ship To Contact: Erica Holmes

Ship to Phone: 734-544-3745
Ship to Mobile:
Contact: Erica Holmes
Email: eholmes@ypsitownship.org

Currency: USD
Customer PO Number:
Solution ID: 6214154
Initial Term: 12 months from Billing
Start Date
Uplift Percent: 8 %

Shipping Terms: Shipping Point
Ship Method: FedEx Ground
Freight Term: Prepay & Add
Renewal Term: 12 months
Payment Terms: Net 30 Days

Billing Start Date: Upon Signature of Order Form

Equipment Purchase

Billing Frequency: Invoiced Upon signature of the Order form

Item	Quantity	Unit Price	Total Price
UKG INTOUCH DX G2,HID PROX	1	USD 5,325.00	USD 5,325.00
Total Price			USD 5,325.00

Hardware Support

Billing Frequency: Invoiced Upon signature of the Order form

Item	Duration(Months)	Total Price
Depot Exchange Support Service	12	USD 300.00
Total Price		USD 300.00

Accessories

Billing Frequency: Invoiced Upon the Signature of the order form

Item	Quantity	Unit Price	Total Price
NORTH AMERICA POWER ADAPTER FOR EXTERNAL OUTLET, INTOUCH DX/DX G2	1	USD 0.00	USD 0.00
Total Price			USD 0.00

Quote Summary

Item	Total Price
Total Equipment Purchase and Accessories Fee	USD 5,325.00

Item	Total Price
Total Support Fee	USD 300.00

Order Notes:

After the Initial Term, the Subscription Fee shall increase per annum by the Uplift amount set forth above.

GENERAL TERMS:

This Order is subject to and governed by the terms and conditions of UKG's Master Services Agreement ("Agreement") located at: www.ukg.com/us-msa-ps

UKG will provide the Services in accordance with the Services Descriptions and Statements of Work ("SOW") located at the following link, except if an SOW is attached to this Order, then the attached SOW shall control over the link SOW: www.ukg.com/services-descriptions

All Customer Data (as defined in the Agreement) will be secured and protected as set forth in the Technical and Organizational Measures of UKG's Data Processing Agreement as set forth in the Agreement. Any personal data provided to UKG through the Subscription Services will be processed in accordance with UKG's Data Processing Agreement located at: <https://www.ukg.com/us-dpa>

IN WITNESS WHEREOF, the parties have caused this Order to be executed by their authorized representatives and shall be effective as of the date of the last signature below.

CHARTER TOWNSHIP OF YPSILANTI		Kronos SaaShr, Inc.	
Signature:	_____	Signature:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____
<p>The monthly price on this Order has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. Due to the rounding calculations, the actual price may not display as expected when displayed on your Order. Nonetheless, the actual price on your invoice is the true and binding total for this Order for purposes of amounts owed for the term. If you are tax exempt, please email a copy of your "Tax Exempt Certificate" to TaxExemption@ukg.com along with the quote number otherwise this order is subject to applicable taxes. The actual tax amount to be paid by Customer will be shown on Customer's invoice.</p>			

**CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 3**

March 3, 2026

AMOUNTS ROUNDED UP TO THE NEAREST DOLLAR

101 - GENERAL FUND	Total Increase	<u><u>\$25,059.00</u></u>
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Request to increase the budget for the mitigation and repair due to water damage to the 14B District Court Building. This will be funded by the Michigan Municipal League (MML) insurance reimbursement.

Revenues:	Insurance Reimbursement	101-000-676.012	\$12,617.00
			<u>\$12,617.00</u>
		Net Revenues	<u><u>\$12,617.00</u></u>
Expenditures:	Non-Reoccurring Repair & Maint	101-265-931.020	\$12,617.00
			<u>\$12,617.00</u>
		Net Expenditures	<u><u>\$12,617.00</u></u>

Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	101-000-699.999	\$12,442.00
			<u>\$12,442.00</u>
		Net Revenues	<u><u>\$12,442.00</u></u>
Expenditures:	Insurance & Bonds Fleet	101-272-955.001	\$12,442.00
			<u>\$12,442.00</u>
		Net Expenditures	<u><u>\$12,442.00</u></u>

206 - FIRE FUND	Total Increase	<u><u>\$4,020.00</u></u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	206-000-699.999	\$4,020.00
			<u>\$4,020.00</u>
		Net Revenues	<u><u>\$4,020.00</u></u>
Expenditures:	Insurance & Bonds Fleet	206-336-955.001	\$4,020.00
			<u>\$4,020.00</u>
		Net Expenditures	<u><u>\$4,020.00</u></u>

226 - ENVIRONMENTAL SERVICES FUND	Total Increase	<u><u>\$639.00</u></u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	226-000-699.999	\$639.00
			<u>\$639.00</u>
		Net Revenues	<u><u>\$639.00</u></u>
Expenditures:	Insurance & Bonds Fleet	226-258-955.001	\$639.00
			<u>\$639.00</u>
		Net Expenditures	<u><u>\$639.00</u></u>

**CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 3**

230 - RECREATION FUND	March 3, 2026	Total Increase	<u>\$808.00</u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	230-000-699.999	\$808.00
			<u>\$808.00</u>
		Net Revenues	<u>\$808.00</u>
Expenditures:	Insurance & Bonds Fleet	230-754-955.001	\$808.00
			<u>\$808.00</u>
		Net Expenditures	<u>\$808.00</u>

236 - 14B DISTRICT COURT FUND		Total Increase	<u>\$999.00</u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	236-000-699.999	\$999.00
			<u>\$999.00</u>
		Net Revenues	<u>\$999.00</u>
Expenditures:	Insurance & Bonds Fleet	236-286-955.002	\$999.00
			<u>\$999.00</u>
		Net Expenditures	<u>\$999.00</u>

249 - BUILDING DEPARTMENT FUND		Total Increase	<u>\$318.00</u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	249-000-699.999	\$318.00
			<u>\$318.00</u>
		Net Revenues	<u>\$318.00</u>
Expenditures:	Insurance & Bonds Fleet	249-371-955.001	\$318.00
			<u>\$318.00</u>
		Net Expenditures	<u>\$318.00</u>

252 - HYDRO STATION FUND		Total Increase	<u>\$255.00</u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	252-000-699.999	\$255.00
			<u>\$255.00</u>
		Net Revenues	<u>\$255.00</u>
Expenditures:	Insurance & Bonds Fleet	252-535-955.003	\$255.00
			<u>\$255.00</u>
		Net Expenditures	<u>\$255.00</u>

**CHARTER TOWNSHIP OF YPSILANTI
2026 BUDGET AMENDMENT # 3**

266 - LAW ENFORCEMENT FUND	March 3, 2026	Total Increase	<u><u>\$2,198.00</u></u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	266-000-699.999	\$2,198.00
			<u>\$2,198.00</u>
		Net Revenues	<u>\$2,198.00</u>
Expenditures:	Insurance & Bonds Fleet	266-301-955.001	\$1,616.00
	Insurance & Bonds Fleet	266-304-955.001	\$582.00
		Net Expenditures	<u>\$2,198.00</u>

597 - COMPOST FUND		Total Increase	<u><u>\$255.00</u></u>
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Request to increase the budget for the February 1, 2026 to January 31, 2027 Michigan Municipal League Liability and Property renewal to cover the difference between the 5% budgeted and the actual renewal premium. This increase was due to the property audit. This will be funded by an appropriation of prior year fund balance.

Revenues:	Prior Year Fund Balance	597-000-699.999	\$255.00
			<u>\$255.00</u>
		Net Revenues	<u>\$255.00</u>
Expenditures:	Insurance & Bonds Fleet	597-590-955.001	\$255.00
		Net Expenditures	<u>\$255.00</u>